

RENTAL AGREEMENT - HAILUN HG-218 CONCERT GRAND PIANO

PLEASE CAREFULLY READ THE AGREEMENT IN FULL BEFORE SIGNING

1) Technical Specifications of the Instrument

- Length: 7 ft. 2in. (218 cm)
- Width: 58 in. (147 cm)
- Weight: 859 lbs. (390 kg.)
- Soundboard: Solid spruce with asymmetric design and double crowned – 1,968 sq. in. area
- Strings: German Roslau wire
- Action: Hailun Performance Plus design
- Cabinet: Black polished ebony with birdseye maple trim
- Lid: Beveled & reinforced – 2 levels
- Keys: solid spruce with maple buttons finished in high grade Japanese PMMA
- Adjustable Concert Bench: varying heights
- Piano Carriage: to ease moving the instrument throughout the sanctuary
- Damp-Chaser: humidity control system
- Lock: hands free – requires a key
- Custom Piano Cover: to protect piano cabinet when not in use
- For further technical information contact Director of Music, or source www.hailun-pianos.com

2) Care of the Piano

Piano Cover

- The cover is to be placed on the piano at all times when the instrument is not in use
- NO decorative elements (flowers, statuary, cloths) will be displayed on the piano at any time.
- Please fold and store the cover when piano is in use in the Choir Room behind the sanctuary on the north side of the building.

Damp-Chaser

- Is a humidity control system that protects the piano from climatic changes in the church's environment and helps keep the tuning of the instrument more stable. (For further information about the system contact Director of Music)
- When the piano is not in use the Damp-Chaser must be plugged into the electrical socket located to the left of the organ on the floor.
- Only the Director of Music will take care of the Damp-Chaser.

Lock

- The hands free lock is located on the upper right side of the keyboard lid and requires a key to remove.
- The key may be obtained from the Church Office or from the Director of Music.

- The lock is to be placed on the piano at all times when the instrument is not in use.
- Contact Director of Music about Locking Method

Concert Bench

- The bench is adjustable to different heights by turning the knobs located on either side of the bench
- Rotate knobs forward to raise the height – rotate backwards to lower
- Please adjust both knobs simultaneously – minor adjustments in most cases are all that is needed.
- Only adults are permitted to adjust the height of the bench being careful to not over extend the height mechanism as it can be easily broken

Piano Lid

- The lid is EXTREMELY HEAVY to lift!
- Only adults are permitted to adjust the piano lid height.
- Half stick height is recommended for accompanying choirs and vocal performances
- Full stick height is recommended for solo piano performances and concerts involving other instruments

3) Moving the Instrument

- The piano is mounted on a carriage to allow for ease of movement.
- The piano can be moved with care to any location within the sanctuary.
- It is recommended 2 adults move the instrument.
- To move the instrument the wheels must be unlocked. PLEASE UNPLUG DAMPER-CHASSER BEFORE MOVING THE PAINO!
- The carriage wheels must be locked both for performance use and storage.
- The piano when not in use will stay on the south side of the sanctuary in front of the choir chairs by the organ.
- Concert Bench to be stored under the piano keyboard when not in use.

4) Instrument Tuning

- Tuning the Hailun HG-218 concert grand piano will be exclusively performed by: Michael Chau
- Michael Chau's Piano Emporium www.MikesPiano.com 905.738.7887
- All tunings will be arranged by the Director of Music
- Additional tuning requests including costs will be determined by and arranged for through the Director of Music.

5) Protocol for Instrument Use

BEFORE A PERFORMANCE

1. Remove the piano cover and store in choir room
2. Remove lock and store in choir room
3. Remove green felt runner from keyboard and store in choir room
4. Wipe keyboard with terry towel – located with cleaning supplies in choir room
5. If moving the piano - VERY IMPORTANT: Unplug the Damper/Chasser Humidification System – Follow moving instructions above.
6. Adjust height of concert bench carefully (Adult only!)
7. Adjust lid as required (Adult only!)

AFTER THE PERFORMANCE:

1. Lower lid of the piano with care – lid is extremely heavy! (Adult only!)
2. Place the green felt runner on the keyboard
3. Lock the Piano IMMEDIATELY
4. Replace the cover
5. Return the Piano to its original location.
6. Lock the Wheels.
7. Connect the plug to electric socket for the Damper/Chasser Humidification System.
8. Store Concert Bench under the piano keyboard.

6) Policy for Non-Member Use of the Hailun HG 218 Concert Grand Piano

- The Director of Music before use of the instrument must authorize non-member pianists in advance.
- All non-members and non-member events requiring use of the instrument will be charged a fee determined by use - See Fee Schedule below
- Requests for additional tuning will be applied for through the Director of Music and if warranted, the non-member will pay all tuning costs.
- The tuner approved by the Director of Music will perform all additional tunings.
- Non-members must read and sign the policy agreement prior to use of the piano.
- All instrument fees due will be received in accordance to the Church Rental Policy
- The Director of Music has the right to revoke use of the piano
- Fees will be returned if warranted.

Fee Schedule

Refer to the Rental Fee Schedule on our website

<https://sharonhopeunitedchurch.ca/wp-content/uploads/2022/03/Rental-Rates.pdf>

I, *(please print name)* _____

have read and understand the terms of the piano rental agreement.

I, agree to adhere to the terms and accept full financial responsibility in the event of any damage incurred during the rental period.

It is understood Sharon-Hope United Church will not be held liable for any injury incurred during the piano rental period.

Date _____ Signature _____

Sharon-Hope U.C. Signature _____

To be completed by Sharon Hope U.C. Administration

Rental Date _____

Deposit Received Date _____ Amount \$ _____

Payment in Full Date _____ Amount \$ _____

Method of Payment _____

Tuning Requirement Yes No

Cost of Tuning \$ _____

Date of Tuning _____

Method of Payment _____

