

Sharon-Hope United Church, 18648 Leslie Street,
Sharon, ON L0G 1V0

sharonhopeuc@gmail.com 905-478-2231

Rental Rates

Effective January 2024

Note: Rental rates will be reviewed and revised annually

Room(s)	Minimum 2-hour booking fee	First 4-Hours (if booking more than 2)	Hour 5 and each additional hour
Sanctuary	\$180	\$285	\$50
Harmony Hall and Kitchen (under 50 people)	\$90	\$155	\$25
Harmony Hall and Kitchen (50-99 people)	\$130	\$210	\$35
Harmony Hall and Kitchen (100 + people)	\$160	\$260	\$45
Single Room and Kitchen	\$90	\$135	\$20

Single Room (Lounge, Board room, Nursery or small office)	\$45 / hour
Harmony Hall only – athletic use where there is no set up or clean up e.g. Yoga, Zumba	\$45 / hour
Entire Building up to 10 hours total	\$570

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Other Rental Rates

Item	Rate
Camp Rate – minimum 3 consecutive days - applies to youth campers only	\$155/day 20 or fewer participants \$235/day over 20 participants
Piano (with permission from SHUC Music Director-refer to Rental Agreement for Concert Grand Piano)	\$65
Sound System	\$35
Sanctuary Screens (with permission from the Media Ministry Team if our technician will not be running the system)	\$25 for up to 1.5 hours
Keyboard	\$30
Clearing of Sanctuary Platform (furniture may only be moved by SHUC)	\$100
Removal of Communion table from platform	\$50
Long Term Rentals-determined by SHUC Rental Team in consultation with SHUC Council	Determined on an individual basis

WEDDING RENTAL RATES

- ❖ Sanctuary and Lounge (includes rehearsal) - \$565
- ❖ Minister - \$400
- ❖ Minister's Wedding Coordinator - \$85
- ❖ Pianist / Organist - \$150
- ❖ Piano (if used by someone other than SHUC Music Director) - \$65

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Rental of the piano is on approval from the SHUC Music Director. Refer to the Rental Agreement for the Hailun HG218 Concert Grand Piano

- ❖ Sound System – included
- ❖ Sound System technician - \$65
- ❖ Sanctuary Screens - \$25 for up to 1.5 hours; permission required. See Other Rental Rates above
- ❖ Sanctuary Screens technician - \$65
- ❖ Sound System & Sanctuary Screens technician(s) - \$65/hour
- ❖ For more information regarding weddings, please contact the church office.

FUNERAL RENTAL RATES

- ❖ Sanctuary and Lounge - \$565
- ❖ Minister - \$400
- ❖ Pianist / Organist - \$150
Piano (if used by someone other than SHUC Music Director) - \$65
Rental of the piano is on approval from the SHUC Music Director. Refer to the Rental Agreement for the Hailun HG218 Concert Grand Piano
- ❖ Sound System – included
- ❖ Sound System technician - \$65
- ❖ Sanctuary Screens - \$25 for up to 1.5 hours; permission required. See Other Rental Rates above
- ❖ Sanctuary Screens technician - \$65
- ❖ Sound System & Sanctuary Screens technician(s) - \$65/hour
- ❖ Luncheon \$12.00 per person - SHUC provides catering
- ❖ With outside catering add \$3.50 per person for coffee / tea / beverages
- ❖ Service Pamphlets - Sharon-Hope provides a standard-coloured cover funeral pamphlet that will include an inside black-and-white order of service. The fee for these bulletins: \$25.00 to prepare the order of service; \$20.00 for 100 pamphlet covers; and 15 cents for each black-and-white copy. If you would prefer to provide your own cover, the fees include: \$25.00 to prepare the order of service; and 15 cents for each black-and-white copy.
- ❖ Rental of the piano is only on approval by the SHUC Music Director. Refer to the Rental Agreement for the Hailun HG218 Concert Grand Piano
- ❖ For more information regarding funerals, please contact the church office.

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Rental Information

About our location

Sharon Hope United Church (SHUC) is a single-story building. The parking lot, sidewalks and side entrance are all at the same level. The main entrance (off Leslie Street) has steps with railings. Although the front doors and washroom doors do not have automatic openers, the washroom space itself is accessible. The parking lot has 39 regular spots and 3 handicap spots with overflow parking south of the parking lot, as well as some street parking. An Automated External Defibrillator (AED) is located inside the glass doors at the side entrance to the building.

We offer a variety of accessible options for meetings, concerts, seminars, parties, bridal showers and more. Close to Hwy 404 and East Gwillimbury GO transit station. The local bus stops in front of the church.

Insurance

The Renter will provide a copy of the Certificate of Insurance with Sharon-Hope United Church and the United Church of Canada as an additional insured or arrange to purchase third party users liability insurance. A [link for immediate insurance purchase](#) is on our website.

Deposits & payments

A security deposit of \$100 and a key deposit of \$25 per key.. If no damage occurs, and the key card is returned, these fees will be refunded. If the damages exceed the deposit, the Renter will be responsible for the cost of the repairs.

The full amount due per the Rental Agreement must be paid within 3 days of signing the agreement (exceptions are made for dates booked beyond 2 months of the date of the agreement. Only the deposits will be required with 3 days). The booking may be cancelled up to 3 weeks prior to the booked event. A full refund less an administrative fee of \$20 will be issued. Within 3 weeks of the booked event date no refund will be provided except under unusual circumstances.

Other

Rental includes only those rooms identified in the Rental Agreement. Other rooms may be used simultaneously by other renters or SHUC. Please be respectful of other users.

In the event of an unforeseen closure of the building, the renter will not be financially responsible for paying the rental fee. In the event a third-party service provider charges the renter, as a result of an unforeseen closure, SHUC will not be financially responsible for any costs incurred by the renter.

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RENTAL RULES AND REGULATIONS

1. The Renter agrees to leave the facility clean and free of debris, including removal of garbage, recyclables, and compost. Refer to the attached Rental Exit Checklist for the return of the Security Deposit. Caretaker costs will be deducted from the Security Deposit if additional cleaning or repairs are required after the Renter leaves.
2. Absolutely no food or drinks (other than water) are allowed in the church sanctuary. Food and drinks are to be contained within the kitchen, meeting room, Harmony Hall, and lounge.
3. Children will be supervised at all times.
4. Smoking is prohibited anywhere in the building. Keep smoking away from entrances and contained within the parking lot.
5. Keep all windows and doors closed when air conditioning and heat are in use.
6. All hangings of decorations and signs shall be done in a manner not to damage or mark the walls, windows, doors, carpets, or floors. Any damages will be repaired at the Renter's cost.
7. Room set ups and take downs are the responsibility of the Renter unless prearranged. **EXCEPTION:** sanctuary pulpit and communion table may only be moved by church personnel.
8. Only battery powered candles may be used.
9. Use the dishwasher for all items that fit into the dishwasher – instructions are posted on the cupboard above the dishwasher. For other items use the 3-sink method – instructions are posted on the fridge. Return all items to the appropriate labeled cupboards and drawers.
10. Do not remove kitchen equipment from the facility.
11. Linens, tea towels and dishcloths are not available for use.
12. No undue noise is permitted inside or outside the facility. All music must be shut off by 11pm.
13. The Renter shall ensure that the facility is protected from damage and injurious behaviors while rented.

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14. SHUC reserves the right to enter the premises, as required, for the purpose of regulating use of the facility and equipment and to conduct church business.
15. The Renter agrees that no alcohol, illegal drugs, or environmentally hazardous substances are to be taken into or consumed within the facility or on SHUC property.
16. The Renter agrees that no lottery or gaming activities for the purpose of financial gain will take place within the facility.
17. The Renter agrees to maintain its own safeguards against loss and damage of any materials or equipment brought onto the premises.
18. SHUC accepts no responsibility for personal injury, contracting COVID, damage or theft of cars or other property brought onto the premises.
19. The Renter agrees to abide by and observe all existing rules and regulations posted by SHUC with respect to Fire Code and maximum capacity.
20. The playground is locked. The key can be obtained from the Church Office when you pick-up your building access key. Indicate on your Rental Agreement if you would like to have access to the playground. **Children using the playground must be supervised at all times. Use the playground at your own risk.**
21. No animals are permitted on the premises or in the facility. Exception: Service animals. They must be approved by SHUC staff prior to the event and SHUC must also be provided with proper documentation.

SHUC is a scent-free building. Please advise all users of this policy

If the Renter does not comply with the above conditions, SHUC has the right to cancel this agreement, eject the Renter and its patrons and all monies paid will be forfeited to SHUC.

I, _____(Name) agree to the rules and regulations as listed above and agree to follow the rules as set out by SHUC and the staff of SHUC.

On behalf of _____ (group).

Signature

Date